

Belgrade Township Monthly Meeting
January 10th, 2017

The Belgrade Township regular monthly meeting for January was held on January 10, 2017 at the Nicollet County Satellite Offices in North Mankato. Chairman Craig Smith, Supervisor Randy Gish, Supervisor Mary Milbrath, Supervisor Tim Lorentz, Supervisor Tom Langdon, Treasurer Richard Timm and Clerk Lori Cullen were present as well as residents Loren Lindsay, Karen Smith, Kathy Langdon, Mike Milbrath, Glenna Loe, Jeff Stagg and Dale (?). The meeting was called to order at 7:00 pm.

Mary Milbrath made a motion to nominate Craig Smith as Chairman of the Board. Randy Gish seconded the motion. The motion passed. Tim Lorentz made a motion to nominate Mary Milbrath as Vice Chair. Tom Langdon seconded the motion. Motion passed.

The minutes from the December 13, 2017 Meeting were reviewed. Randy made a motion to approve the minutes. Tom seconded the motion. The motion passed.

Richard gave the Treasurer's Report. There is \$2,000 in the checking account, \$6,087.68 in the Platinum savings account, and \$377,223.69 in the ICC account as of 12/31/2017.

There were only claims through December 19th to approve. Tom made a motion to approve those claims and to review them at the next meeting. Mary seconded the motion. The motion passed.

OLD BUSINESS

Randy did not order the 4 new hill lights. He gave the information to Lori so they could get ordered.

Schwicker's property: He owns two pieces of property (6.8 acres total) off of Timber Trail, sent us a Resolution from his attorney and an email with a cartway opinion. See attached paperwork. Amy Linerooth (the environmental specialist) is checking to see if the proposed cartway would be going through a wetland area. They should have submitted a five voter petition to initiate this process. Both lots are currently buildable, but they're dealing with a land locked situation. He wants to be able to sell two lots. They've offered to pay attorney fees. Andy Willert is our attorney. They want to make a private cartway between the two properties (no one else would get to use it). They haven't offered a complete drawing to date. Supervisor Randy Gish says it's a difficult situation because putting a cartway in will make the 3.2 acre lot unbuildable (according to Mandy at Nicollet County). Craig suggested tabling it for now. We want to make sure that they are responsible for any/all attorney, meeting and maintenance fees/costs.

REORGANIZATION BUSINESS

Mary made a motion to: Continue current meeting schedule on the second Tuesday of each month; Continue using Mankato Free Press as the official newspaper for publishing meeting notices (also place on website whenever possible); Continue using the front window as the bulletin board at Nicollet County Satellite Offices for official posting places. Tom seconded the motion. The motion passed.

Randy made a motion to: Continue with Pioneer Bank as town depository; Continue using Nicollet Satellite Office for meetings; Pay the Moderator of the Annual Meeting \$25 (per meeting). Tom seconded the motion. Motion passed.

Tim suggested changing our Rate of Compensation from \$100 to \$75. He suggested that it would decrease the expense of going from a three person board to a five person board. Randy opposed the decrease in meeting rate due to the big commitment of the job and the fact that the residents did vote to have a five-person board and Richard said it is already figured into the budget. Richard and Randy think we should not change it. Randy made a motion to keep the Rate of Compensation at \$100 per meeting. Tom seconded the motion. The motion did not pass. Mary made a motion to: change the Rate of Compensation for supervisors, clerk, treasurer, deputy clerk and deputy treasurer per meeting for regular, special, annual and other meetings as set by the Board to be \$75 per; pay an hourly rate of \$20 per hour for town work down outside of a meeting (as in previous year); Use the 2017 Federal Standard Mileage Rate of 0.535 per mile as the rate of reimbursement for mileage. seconded by Tim and called to a vote. The motion passed.

Mary made a motion to purchase a township laptop for the clerk. Randy seconded the motion. The motion passed.

Tom made a motion to keep the cell phone reimbursement policy for Harlan at a rate of \$50 per month. Tim seconded the motion. Motion passed.

Mary brought up internet reimbursement policy from the previous years. Lori declined any reimbursement. Jeff Stagg suggested maybe paying for internet at the shop. Mary made a motion to stop internet reimbursement and for Lori to be able to use the printer and laptop wherever it is most convenient. Tom seconded the motion.

Agreed Value Resolution for insurance on the shop was reviewed and signed.

We will assess the need for a new file cabinet and address at the next meeting.

OLD BUSINESS

Mary is going to check with the Historical Society about possibly archiving some of the old records.

There was discussion about the Annual Meeting. Lori Requested that any newsletter items be turned in to her by February 1st. We discussed the date for the meeting to be March 14th.

Mary suggested that with a new board coming in that perhaps it would be a good idea to have an external audit. Randy doesn't see a need for an external audit. Richard brought up that it is expensive to do that kind of audit. Tim suggested that we do some checking to see what kind of expense we would be looking at.

Craig made up a service schedule that he will give to Harlan. Craig would like to oversee the equipment to make sure everything is being maintained. Craig said we should take some oil samples so we can start out with a good baseline.

Lori spoke with the previous clerk, Marie Engel about doing some transitional work, especially with the end-of-the-year reports coming due. Marie agreed to come once to do payroll and claims due to the laptop situation and would consider doing more. The board thought it would be fair to offer her the \$20 per hour for the work. Richard said he spoke with Marie and that she wouldn't do it for less than \$40 per hour. Tom made a motion for Lori to, at her discretion, pay Marie the \$40 per hour as needed to make the transition smooth.

Resident, Cathy Langdon said that she has already seen an improvement on the roads since Harlan started.

NEW BUSINESS

Additions to the agenda were not addressed earlier in the meeting, but still needed discussion. Randy spoke about applications submitted in response to the ad that was placed in December. Tim said that he can fill in as a back-up when Harlan needs help plowing. Craig thinks it's not been beneficial in the past with part timer employees staying on. Mike Milbrath inquired about authorizing overtime, so if Harlan only has thirty minutes left, he can complete the job without having any concerns.

Lori brought up an email regarding the Census Bureau. The board said to fill it out. Lori will look in to it more.

Randy said someone behind Lowe's truck stop got their mailbox handle knocked off by the plow. Back in Wood View Estates, Bump instructed Harlan to push the snow off the end of the cul-de-sac. Harlan did that, but then received a phone call asking him why he did that. Randy went to take pictures and discovered that someone, not the township, had taken a pick up or something with a plow blade, and clear the whole area, including the removal of some trees and brush. We have the pictures on file.

OTHER BUSINESS

Lori will attend training for new clerks in St Michael on January 12th.

Mary Milbrath finished the online training for the Board of Appeal and Equalization training.

There will be Board training on March 22, 2017 in Mankato. Richard said we should all go because there is a lot to learn and it is helpful.

Tim Lorentz had the locks re-keyed with new keys and a new security code. There were too many keys for the shop that were unaccounted for.

There is a Fire Department meeting in January. Tom said he thinks his schedule is open so he can attend.

Mary Milbrath made a motion to adjourn. Seconded the motion. The motion passed and the meeting adjourned at 8:42pm.

Craig Smith, Chairman

Date

Lori Cullen, Clerk