

**BELGRADE TOWNSHIP BOARD MEETING**  
**NICOLLET COUNTY SATELLITE OFFICE**  
**May 8<sup>th</sup>, 2018**  
**MINUTES**

The Belgrade Township regular monthly meeting for May was held on May 8<sup>th</sup>, 2018 at the Nicollet County Satellite Offices in North Mankato. Chairperson Mary Milbrath, Supervisor Craig Smith, Supervisor Randy Gish, Supervisor Tom Langdon, Supervisor Tim Lorentz and Clerk Lori Cullen were present as well as Harlan Olson, 9 township residents and 2 attorneys. Treasurer Richard Timm was absent.

Mary called the meeting to order at 7:00 P.M.

Mary called for additional agenda items which included sweeping tar roads, The Larson culvert, Ken Klooster's ditches, and Dodge discussion along with approval of the agenda. Randy made a motion to approve the agenda. Craig seconded the motion. The motion passed.

Tom made a motion to approve the March 26<sup>th</sup> and April 10<sup>th</sup> Meeting Minutes. Tim seconded the motion. The motion passed.

Lori Cullen gave the Treasurer's Report in the absence of Richard Timm: The balances in the bank accounts as of April 30<sup>th</sup>, 2018 are as follows: Simple Checking account - \$4,217.73; the Platinum Account - \$8,199.46 (for a combined ending balance of \$12,417.19). The ICS account's ending balance was \$433,502.28. Interest earned on the Platinum account was \$0.84. Interest earned in the ICS account was \$616.86. Randy made a motion to approve the treasurer's report. Craig seconded the motion. The motion passed.

Claims were reviewed from April 2018, as well April payroll. Randy made a motion to accept the April claims and payroll. Tom seconded the motion. The motion passed.

#### **OLD BUSINESS**

The only addition to old business was regarding the meeting of the Board of Equalization. Four Property owners came to the Board of Appeal & Equalization Meeting conducted by Corna Sandvik and Bridget Olson from the Nicollet County offices. Supervisors Craig Smith, Mary Milbrath and Tim Lorentz as well as Lori Cullen (clerk) were present.. There were no further additions to the following old business: Weeds Spraying / Mowing / FT Employee Regular Board Meeting pay / Cartways / Road Tour / Supervisors Tasks / Communication Tasks / Road Maintenance concerns / Spillway Repair / Culvert Estimates / Road Signage on curve / Blacktop crack sealing / Ziegler Extended Warranty Tom made a motion to approve Old Business. Tim seconded the motion. The motion passed.

#### **NEW BUSINESS**

There was no representative attending the meeting from North Links Golf Course. Mary had spoken with Mike Thomas and they were very interested in dust control. Still unsure if they will pay for part of the expense of crack sealing the black top in front of the golf course.

The board discussed their findings from the Road Tour. A detailed report is at the end of the minutes.

Old election equipment needs to be dropped off at the Nicollet County Offices before May 18<sup>th</sup>. Tim volunteered to drop it off. Lori would like to recycle the 2 old printers and the broken metal file cabinets at the shop. Jill Klooster suggested checking out SMILES, a nonprofit benefit organization that charges less than a dollar to recycle.

Lori checked on Direct Deposit for Harlan. It is expensive to set up (\$250 fee) at the bank, plus a monthly maintenance fee (\$10/month). The board decided to continue with mailing a paper check via USPS.

Huntley Wilmarth update: Mary is on task force and has attended meetings. Mary told them Belgrade Township does not want the high voltage power lines in, near, or anywhere around Belgrade Township. There was a public hearing at the Marriot which had tremendous attendance of around 175 people. People can still submit comments for another week or two. Comments were made that maps being used should show all houses. Currently the maps make it look so sparsely populated because it doesn't show many of the houses.

Mary went to a meeting for the LUCA census update. She was told that Nicollet County does all the townships. Mary compiled all her census materials and dropped them off at the courthouse.

Wendy Schons picked up trash out of a ditch. The board was thankful for her initiative to take care of the ditch.

Randy read through the repairs on the Dodge. He was wondering about when it would be a good idea to replace it because of the high repair costs on it. Craig suggested avoiding getting another diesel. Lori will compile numbers for repair costs and report them at the December meeting.

Posting requirements for a special board meeting are different than a special town meeting. The requirement for a special board meeting is posting 5 days prior to the meeting. The requirement for a special town meeting where you are asking for a vote from the residents on a township issue is a 10-day posting period along with publishing.

Schwickert Cartway Petition: Christopher Kamath (township attorney), Ken and Jill Klooster (adjacent property owners), Jessica Barry (Schwickert's attorney) all made contributions to the hearing. Mr Kamath pointed out that the Schwickerts did not comply with the 14-day posted notice for the hearing. The Kloosters were agreeable to being allowed 10 days before signing the waiver of consent. They were only given 12 hours. Tom made a motion to approve the Cartway petition submitted by Mr Schwickert contingent upon gaining the Kloosters signed consent. Mary called for vote by individual supervisor: Supervisor Tom Langdon – approve; Supervisor Craig Smith – yes; Supervisor Randy Gish – yes; Supervisor Tim Lorentz – yes; Chairperson Mary Milbrath – yes. The motion passed. The cartway will be approved only for the location of the newly submitted location.

## OTHER BUSINESS

Craig said Nicollet County offered to let us use their sweeper to sweep the town roads. They have withdrawn their offer after phone calls from the board. Tim said he called Seth once. Tim suggested calling Dave Chambers. Randy will call Dave. Randy made a motion to call Dave Chambers and if he will sweep the roads for the same price as last year (\$400) that he can go ahead and sweep them. Tom seconded the motion. The motion passed.

John Larson had concerns about a collapsed culvert under his driveway Old River Bluff Road. Discussed during road tour business.

Ken Klooster had drainage issue concerns in the ditches near his property.

## ADJOURN

Tim made a motion to adjourn at 8:18pm. Tom seconded the motion. The motion passed.

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Mary Milbrath, Chair

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Date

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Lori Cullen, Clerk

## 2018 ROAD TOUR

The Belgrade Township Board went on a road tour on April 24<sup>th</sup> to assess township roads. Supervisors – Mary Milbrath, Craig Smith, Tim Lorentz and Tom Langdon as well as clerk Lori Cullen were present. The following is a summary of their observations:

- ✓ Spillway by Charlie Smiths – It's a gated minimum maintenance road that is not open to the public. Mary spoke with someone at the DNR and they said if it is in a flood zone it may not be possible to get a permit to work on it. Craig spoke with Mandy Landkammer and she thought it would probably not be a problem to get one. Tom said it would be good to get some prices and find out if we can even get a permit. Craig will check on the permit. Craig's son added his thoughts. Mary had a map that shows it's not a township road. Craig said there has to be access for the property owners that live down there. He explained that the culvert company can lay the culverts in there and Harlan can fill around it. Tom asked if the property owners could share some of the expense or do a special assessment. Craig said that wouldn't apply in this situation.
- ✓ 409<sup>th</sup> is bumpy up to 526<sup>th</sup>. It's already been graded.

- ✓ Purrier Court is bumpy. It's already been graded.
- ✓ 526<sup>th</sup> – There is a low spot where water sometimes sits in the spring. It's not a priority.
- ✓ Minnewaukon Drive – Tom will check to see if the township can remove the dead tree in the turn around. Harlan said that would be beneficial for the township and navigating equipment. If it's ok with the property owner we'll do it.
- ✓ Kerns Addition – There is a huge culvert project that we'll need to look for funding someday. It won't happen this year
- ✓ Deerwood Trail – It was just graded. Tim Wackton said there are still a lot of issues with it even after it was graded. Add gravel along the entirety of it where Harlan thinks it needs it.
- ✓ 502<sup>nd</sup> – Harlan will check to see if it's been graded.
- ✓ 411<sup>th</sup> & 478<sup>th</sup> – Tim will watch the weeds and call when spraying is needed.
- ✓ Timber Lane – On the schedule for getting gravel.
- ✓ 391<sup>st</sup> east of 13 – Gravel/Rip Rap at washouts
- ✓ Old River Bluff Rd – Several culverts are plugged: Rip Rap is needed on the bank by the bridges where needed: Pick up TV in the ditch: Reflective signage on bridge (@49624) by Adam Schmidt. We should have three new reflective signs on each side. Tom will check into that. Harlan will give Tom the info he has. Maybe put cones there temporarily: There are caved in culverts @ High Hill & 498<sup>th</sup> Street: There's a collapsed culvert under Old River Bluff Road and big bumps/pot holes in front of the driveway close to the tree farm: A resident has a collapsed culvert @ 50298 Old River Bluff (where the gravel and the pavement meet) on the south side of the u-shaped driveway. Harlan will work with Paul Sekora from Nicollet County to get that taken care of as well as the other (5-6) culverts that need replacing. Randy clarified with property owner, Mr Larson, that he will take care of the blacktop replacement on the driveway.
- ✓ High Hill (490<sup>th</sup> Street) – On schedule for getting gravel. Rip Rap for the wet spot.
- ✓ 387<sup>th</sup> Lane needs gravel
- ✓ Gamble Hill needs gravel
- ✓ 506<sup>th</sup> Holmgren Road 405<sup>th</sup> Av (maybe in need of gravel?).

This year all gravel roads east of County Road 13 will get gravel. Harlan clarified that the County Roads west of County Road 13 were only spot graveled last year. Craig and Tom suggested spot graveled west of CR13 again this year where absolutely needed (at Harlan's discretion), but moving forward with getting on a regular program/schedule starting with all roads east of CR13 getting gravel this year. Tim said once all the gravel gets pulled in from the shoulders, then evaluate gravel needs for spot graveled. Mary asked Harlan to keep a record of what gets graveled this year. Harlan said he has a record of last year and this year to date.