

**BELGRADE TOWNSHIP BOARD MEETING**  
**NICOLLET COUNTY SATELLITE OFFICE**  
**August 21<sup>st</sup>, 2018**  
**MINUTES**

The Belgrade Township regular monthly meeting for August was held on August 21<sup>st</sup>, 2018 at the Nicollet County Satellite Offices in North Mankato. Chairperson Mary Milbrath, Supervisor Craig Smith, Supervisor Randy Gish, Supervisor Tom Langdon, Supervisor Tim Lorentz and Clerk Lori Cullen were present as well as Harlan Olson, and township residents, as listed on the sign in sheet. Treasurer Richard Timm was absent.

Mary called the meeting to order at 7:00 P.M.

Randy made a motion to approve the agenda. Tom seconded the motion. The motion passed.

Tom made a motion to approve the July 10<sup>th</sup> Meeting Minutes. Randy seconded the motion. The motion passed.

Lori Cullen gave the Treasurer's Report for July. There is \$7,092.54 in the Simple Checking account, \$15,378.89 in the Platinum Plus account for a combined total of \$22,471.43 as of July 31, 2018. July interest in the Platinum account was \$1.41. There is \$520,648.22 in the ICS account as of July 31<sup>st</sup>, 2018. July interest in the ICS account is \$887.35. Tom made a motion to approve the treasurer's report. Craig seconded the motion. The motion passed.

Mary reminded everyone of Board Meeting Etiquette.

Claims were reviewed from July 2018, as well July payroll. Tim made a motion to accept the July claims and payroll. Tom seconded the motion. The motion passed.

#### OLD BUSINESS

Mary was notified by the attorney that the Schwickert Cartway paperwork is done. There will be a second coat of dust control applied by Ground Zero to the roads yet this summer. The roads will need to start getting prepped for winter soon. Craig would like the board to consider hiring a company from Vernon Center to spray weeds this fall. Mary asked Harlan if there was a set schedule for mowing around the township shop. Harlan said it was done the first part of July. Tom remarked it's looking a little shabby now. Harlan suggested using a weed trimmer to get around the propane tank. Randy asked if the weed sprayers could just spray it next spring. Mary and Craig met with Justin Block regarding submitting paperwork to FEMA for aid due to road damage on Kearn's, Timber Lane, Old River Bluff and spillway. It takes up to a year before any decision on aid is made. Mary also spoke with someone at the golf course just to give them a heads up on the Kearn's road issue. No additions were made to the the remaining old business: Quotes from Byran Boede DMI / Quotes from Paul Sykora / Spill way / Facebook

#### NEW BUSINESS

At the Nicollet County Township Association meeting, there was a survey they encourage people to fill out regarding comprehensive plans for the future. Mary asked if we could have an extension on it because the due date was less than a week. No one got back to her with an answer.

Mary attended a water quality meeting with Amy Linnerooth. She told Mary that Belgrade Township seems to be doing a good job with watershed issues. She has not heard back from Eric Miller regarding the Seven Mile Creek Watershed Program.

Craig asked if we need to make some sort of decision on the Timber Lane road issue before winter. Randy and Craig said we should at least get some clay, maybe from Joe Lorentz, and fill in the gap. Randy made a motion to "put a band-aid" on the corner on Timber Lane, at least close the crack up. Craig seconded the motion. The motion passed.

Harlan will keep track of time and materials on projects being considered for FEMA reimbursement. He will also notate on the timecard in the comment section and the clocked in section that there are FEMA hours worked.

Mary gave a summary of the MN Association of Townships District Meeting that was held in August.

Randy gave a Nicollet Fire Dept update. The air packs that the department wants are \$108,000. A grant will cover 95% of that, leaving the Fire Dept to pay 5% of that amount and Belgrade Township will be responsible for 33% of that

5%. Belgrade Township will be responsible for approximately \$90,000 toward the new fire truck, which should be ready soon. It is a Kenworth. Craig will be going to a fire department meeting next Monday.

Mary asked if we had a road book to keep records of what roads have been graveled and graded. Harlan keeps detailed records of those things. Tim asked if Harlan could put just numbers of the roads graded/rocked on the timecard. Tim and Harlan said one of the minimum maintenance roads needs some rock to fill some large holes.

Harlan spoke with Dave Chambers regarding culvert cleaning. Dave hasn't had time to do it yet.

The new Mail Ballot voting went ok. There was a little confusion, but that's to be expected for a first time using it. Lori will put signs on the satellite office building for the General Election.

The township is waiting for the final invoice from their attorney for the Schwickert cartway.

Lori brought up a drainage issue at the top of High Hill. The board told Harlan to take a look at it and fix the grading issue. Lori requested meeting with Harlan to show him the problem area. Not an urgent matter. John Larson asked if he should fill the hole from the collapsed culvert under his driveway since the township hasn't repaired it yet. Craig will get back with him on whether it can be repaired yet this fall. Mary suggested that Paul Sekora might be hired to do it. Tim wanted to recognize and thank John for cutting some tree limbs that fell.

Lori gave the board a year to date print out of where the budget stands through June 30<sup>th</sup>. The board said township finances are looking very good.

Tim said it had been several years since the board considered checking into a cost comparison of contracting road maintenance versus having employees and equipment. The board did not feel it was something to pursue at this time.

ADJOURN

Craig made a motion to adjourn. Tom seconded the motion. The motion passed, and the meeting adjourned at 8:29pm.

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Mary Milbrath, Chair

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Date

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Lori Cullen, Clerk

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